

MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION
BOARD OF DIRECTORS MEETING
DECEMBER 8, 2014

BOARD MEMBERS IN ATTENDANCE: Tom Herward, Ronald Borczyk, Al Kamper, Brad Fish, Sharon Helfrich, Zineb Outnouna.

BOARD MEMBERS ABSENT: Claire Shubik-Richards, Glenn Schillo.

OTHERS IN ATTENDANCE: Marilyn Jenkins, John Smart and Amy Stromberg.

6:00 P.M. **Call to order** – Tom Herward
Determination of Quorum – Quorum established.

Public Comments – None.

Consent Agenda – MOTION made by Fish and seconded by Borczyk to accept the October minutes and financial reports from the consent agenda. MOTION carried, no oppositions.

Requests for Additions or Changes to the Agenda – None.

Reports and Communication

A. **President's Report**

Herward stated that the RAD budget would be reviewed by Jenkins. Governance issues will be finalized at end of meeting.

B. **Executive Director's Report**

Jenkins reported that the RAD awarded \$220,000 and an additional \$12,000 for Bookmobile services and administration. RAD did say that this was a one-year restriction; they did not know what the next Board would do. RAD congratulated ACLA on the plan to create online donor-directed donation opportunities to benefit local libraries. It awarded a Connections Grant to ACLA to help support this work.

RAD also granted eiNetwork its full request.

Jenkins stated that staff is completing a preliminary draft of standards and strategic plan to circulate to Member Libraries in January for discussion. The intent is to present the plan for vote at the March General Membership meeting and the standards at the June meeting. Jenkins reported that the Millvale Library continues to push forward in its development. Jenkins and Hrivnak will be meeting with them next week. The Board had extensive discussion on the matter of adding new libraries to the system. While recommendations had been received from the LAC Service to the Underserved Task Force, those recommendations were not adopted, pending completion of the LS21 process. However, the ACLA Board did note at the time that those recommendations should serve as guidelines for discussion with prospective libraries. Historically new libraries have only been added to the system (most recently Robinson Township) if and when they have operated for several years meeting state standards, serving a significant number of people in a previously underserved area, and bringing a significant level of local government support. Jenkins noted that other systems in the state have clearly defined standards for new libraries that include:

Meeting incentive level standards as defined by Commonwealth Libraries

Being a minimum of 3 miles from any other library

Serving a minimum population of 10,000

Having a minimum of ½ mill of local government support

Board members agreed that in addition to the adoption of service standards for existing libraries, standards for new libraries should also be defined and adopted. There are far reaching implications for extending eiNetwork resources as well as State and RAD funding to more libraries. Having clearly defined standards will allow for clarity in discussions with potential libraries. There should also be defined service options for communities that want direct library service but can't meet the entry level standards.

The pilot opt-in program for accounting services has been quite successful with the Coraopolis Library. The goal is to expand the service to four or five additional libraries in 2015. There will be an open discussion for interested libraries. Jenkins also reported that the State did open an LSTA grant cycle and applications are due by December 17. ACLA will submit an application for matching funds for the STEM program to extend resources to additional libraries.

C. LAC Report

Helfrich reported for Greene. Discussion will take place mid-year to see if additional eResource funding is needed. In 2015 the LAC is going to focus on improving meeting productivity and discussion/disagreement management as recommended in the 21st Century process. LAC will also look at developing a simple model for allocating costs for future needs. Jenkins reported the LAC officers for next year: Anita Greene - Chair, Jenny Worley - Vice Chair /

Chair- Elect, and Adaena Tray - Secretary. Fish reported that the South Region is going to try something new for 2015. It will have rotating conveners for the year.

Specific Topics for Discussions and Motions

- A. Governance Committee Slate of Officers for 2015 – The Governance Committee recommended retaining the same officers for 2015: Tom Herward as President, Glenn Schillo as Vice President, Al Kamper as Secretary and Ron Borczyk as Treasurer. MOTION and second from Governance Committee; MOTION carried with no oppositions.

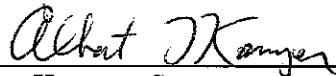
- B. Proposed Meeting Schedule for 2015 – Board and General Membership meeting schedule was presented by Jenkins. Herward asked that the Feb. 16 Board meeting begin at 6:30 p.m. instead of 6:00 p.m. MOTION made by Fish and seconded by Borczyk to accept the 2015 meeting schedule with Herward’s requested change. MOTION carried, no oppositions. The schedule will be posted.

- C. Recommendation for consideration – The December meeting was added after the published schedule, and Shubik-Richards was unable to attend this special meeting. In recognition of her extensive contributions this year on the County City Library Service Panel, the Board agreed to waive her attendance at the December meeting. MOTION made by Kamper and seconded by Helfrich to waive Shubik-Richards’ attendance at the December special meeting. MOTION carried, no oppositions.

Public Comments: None

The meeting adjourned at 7:00 p.m.

Respectfully submitted,



Albert Kamper, Secretary