

**MINUTES  
GENERAL MEMBERSHIP MEETING**

**THURSDAY, MARCH 31, 2016  
WHITEHALL PUBLIC LIBRARY**

- I. **Call to order** – Herward called the meeting to order at 7:00 p.m.
- II. **Determination of Quorum** – Quorum established.
- III. **Public Comments** – None
- IV. **Consent Agenda** – MOTION made by Robinson (Crafton) and seconded by McIntosh (Bethel Park) to approve the minutes of the October 29, 2015 meeting. MOTION carried unanimously.
- V. **Requests for Additions or Changes to Agenda** – None
- VI. **Reports and Communication**
  - A. **President's Report** – Herward reported that two meetings are scheduled for local trustees and ACLA Board members to attend for open discussions. The first meeting date is: Wednesday, April 20 at 6:30pm at Cooper-Siegel Community Library. The second meeting date is: Tuesday, May 10 at 6:30pm at Green Tree Library. Joe Kuklis will also be attending to share tips on leveraging local networks for advocacy. Herward stated that the long overdue 2015-16 State Budget was passed although it does not resolve issues related to revenue generation and allocations. Herward urged Member Libraries to prepare for another delayed budget for 2016-17.
  - B. **Library Day of Giving** – Anderson announced that the Library Day of Giving will be on September 20<sup>th</sup>. This was implemented by the Carnegie Library of Pittsburgh and will be a countywide event and matching support has been committed by the Buncher Family Foundation. More information will be shared to member libraries over the next several months.
  - C. **Governance Resources** – Laurie Anderson demonstrated on the ACLA Wiki where Governance resources have been gathered to assist Member Libraries in implementing the Governance Standards.
  - D. **Umbrella Insurance option** – Todd Whiteman from Enscoe Insurance Group discussed Directors and Officers policy discounts and Employment Practices coverage.

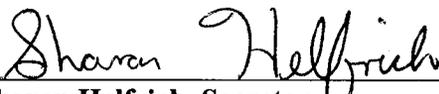
**VII. Specific Topics for Discussion and Motions**

- A. Governance Committee – Helfrich presented the nomination of Phyllis Comer to an At-Large seat on the ACLA Board. The nomination was approved unanimously.
- B. Community Responsiveness Work Group – Helfrich reported that the group has been developing resources to support libraries in the implementation of the Community Responsiveness Standards adopted in 2015. These resources will become available in the next several months.
- C. Legislative meetings – Jenkins stated that she and Kuklis will attend meetings with key legislators in Harrisburg the week of April 11. There will be follow-up meetings with the libraries to engage with local state legislators.
- D. RAD Formula – Jenkins reported that when the current RAD formula was adopted by the Member Libraries, the Formula Development Committee had recommended using population mid-census estimates from the Southwest Pennsylvania Commission between full census periods. The Membership voted to approve the use of 2005 mid-census estimates but its MOTION did not specifically instruct doing the same in the future. The 2017 RAD formula would use the 2015 data. If the Members want to utilize the 2015 population estimates, a vote would have to take place at the next General Membership meeting in June. Jenkins stated that the Librarians Advisory Council will make a recommendation to the ACLA Board and Membership regarding this in advance of the June vote.

**VIII. Public Comments** – Kenney announced that the Southwest Chapter of the Pennsylvania Library Association will be holding a professional development workshop on May 20 at the Westmoreland Community College.

The meeting was adjourned at 8:16: p.m.

**Respectfully submitted,**

  
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Sharon Helfrich, Secretary