

MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION

BOARD OF DIRECTORS MEETING
2/13/2017

BOARD MEMBERS IN ATTENDANCE: Phyllis Comer, Sally Coyne, Rich Fuller, Christine McIntosh, Kristen McMahon, Jack Murtagh, Tracy Soska.

BOARD MEMBERS ABSENT: None.

OTHERS IN ATTENDANCE: Marilyn Jenkins, Carrie Lane, Laurie Anderson, Sarah Wojdylak, Nicole Henline, John Smart, Tina LaMark, Amy Steele, Robyn Vittek.

6:00 p.m. **Call to order** – Sally Coyne

Determination of Quorum – Quorum established.

Public Comments – None.

Consent Agenda – MOTION made by Soska and seconded by McIntosh to accept the Consent Agenda, including the January 9, 2017 minutes. (The year-end 2016 financials were not included, pending audit adjustments). MOTION carried, no oppositions.

Requests for Additions or Changes to the Agenda – None

Reports and Communication

A. **President's Report** – None.

B. **Director's Report** – Jenkins reported that all signed Member Library Agreements have been received. State Aid has been received and distributed. The Governor's proposed budget for 2017-18 includes level funding for libraries. The Pennsylvania Library Association is developing a response to the Governor's budget; ACLA will share that platform with the Member Libraries when it is released. For two years the Oakmont Library has been delivering after school and adult services in the adjacent municipality of Oakmont, funded by the Riverview School District. The Library has requested that the Carnegie Library of Pittsburgh cede the population of Verona (currently defaulting to CLP). The CLP Board is reviewing the request. Jenkins shared a portfolio of marketing print materials that have been created over the past year (including annual report, library role in education, funding piece, and others). She also noted television and cable interviews that she has delivered, all with the aim of highlighting the value of library service. Advocacy efforts in 2017 will focus again on state elected officials with visits in Harrisburg as well as to local offices. There will also be presentations to

Councils of Governments. Jenkins shared an overview of continuing education opportunities being coordinated by ACLA staff and in partnership with other organizations. The Buncher Foundation will be supporting another Love Your Library campaign in September 2017, based on last year's success.

- C. LAC Report – Henline reported that the February LAC meeting was cancelled due to weather. In January the LAC received an overview of the eiNetwork strategic plan, PC replacement, local government advocacy, and rolling library card renewals. The next meeting scheduled for March 9th will include a PA Forward presentation on its STAR libraries initiative. LAC continues to look at ways to make information more accessible to the public and remove barriers to service.

Specific Topics for Discussion and Motions

- A. Ratification of request for temporary closure of FOR Sto-Rox Community Library - MOTION made by Soska and seconded by McIntosh to ratify the petition to the State for temporary closure of FOR Sto-Rox Community Library during its relocation. MOTION carried, no oppositions.
- B. Adoption of Social Media Policy –Jenkins distributed and reviewed with the ACLA board a social media policy created from corporate policies in the field and review by ACLA's HR consultant. MOTION made by Murtagh and seconded by McIntosh to adopt the social media policy. MOTION carried, no oppositions.
- C. Reinstatement of PT Employee Benefits Policy –The PT Employee Benefits policy was inadvertently omitted from the ACLA Employee Handbook revision approved by the Board in December. MOTION made by Soska and seconded by Comer to reinstate the PT Employee Benefits Policy. MOTION carried, no oppositions.
- D. Discussion of 2017 action plan– Jenkins provided an overview of accomplishments against the strategic plan in 2016 and action steps for 2017.

Public Comments of a General Nature – None.

The public meeting adjourned at 7:15 p.m.

Respectfully submitted,



Christine McIntosh, Secretary