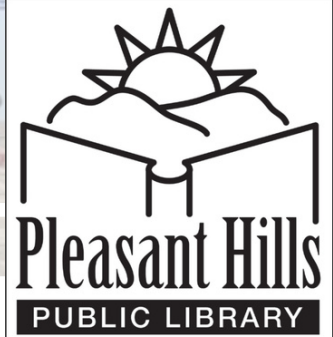


JOIN OUR TEAM!



ADULT PROGRAMS COORDINATOR

Part-time position, 20-25 hours per week
Must be available evenings and some Saturdays

*Primary duties include initiating, implementing, and marketing
adult & senior programs

*Other responsibilities include outreach in the community & fundraising

LIBRARY CLERK

Part-time position

College students welcome to apply!
Mostly evenings and Saturdays

**Primary duty is to work at the circulation desk
and help patrons of all ages use our library and its services**

FOR BOTH POSITIONS:

- *Experience with customer service & working with the general public
- *Self-motivated with the ability to work both independently and as a team
- *Must have valid PA clearances for employment or be able to obtain them
- *Must have high school diploma/GED equivalency



JOB DESCRIPTIONS
FOR OPEN POSITIONS

Please submit a cover letter, resume, & 3 references to:

Sharon Julian-Milas, Library Director
Pleasant Hills Public Library

302 Old Clairton Rd. / Pittsburgh PA 15236

EMAIL PREFERRED: milass@pleasanthillslibrary.org

No phone calls accepted.

Resumes accepted through May 3, 2024

**Full job descriptions available:
www.pleasanthillslibrary.org**