

Plum Borough Community Library Director

Overview

The Plum Borough Community Library is in the East suburbs of Pittsburgh with a population of more than 27,000 residents. The library prides itself on providing **FREE** programming for all ages of the community. The ideal Library Director is a forward-thinking leader while collaborating with the staff and community to ensure quality services. They are responsible for the management and operation of the libraries and programs in accordance with policies established by the Board of Directors. The director works in close cooperation with the board, servicing as its advisor and as an active participant in policy and budget development, goal setting, planning, and evaluation. This position reports to the Board of Directors.

Key Responsibilities:

- Community Engagement: Build strong, collaborative relationships with patrons, community groups, local government, schools, and partner organizations.
- Staff Development: Lead, mentor, and inspire a dedicated staff of 8-10 individuals, fostering a culture of collaboration, innovation, exceptional customer service, and professional growth.
- Advocacy and Outreach: Serve as the primary advocate for the library, promoting its value, resources, and programs to secure funding and broaden its impact.
- Collection and Service Innovation: Oversee the development of collections and programs, digital services and spaces that serve the Plum and surrounding communities.
- Administrative and Financial Leadership: Work with the board on managing the library budget, oversee fundraising, grant writing efforts, and ensure the efficient operation of all library facilities and services.

Requirements:

- An MLS/MLIS from an ALA-accredited program, as well as previous supervisory experience.
- A history of successful community relationship-building, financial management, and previous work in public libraries.
- Demonstrated ability to lead change and navigate the evolving landscape of the 21st century library services.
- Exceptional communication, advocacy, and interpersonal skills.
- Commitment to principles of intellectual freedom, diversity, equity, inclusion, and accessibility.

This job posting highlights the most critical responsibilities and requirements of the job. It is not all inclusive. There may be additional duties, responsibilities, and qualifications for this job.

Details:

Job Type: Full-time, benefits, including evenings and weekends.

Salary: \$57,000-\$65,000

The Plum Borough Community Library is a 501c(3) nonprofit library in Allegheny County with a service area of more than 27,000 residents.

Please email resume and cover letter to: plumlibraryjobs@gmail.com by: March 13, 2026